

→ U N A P P R O V E D ←
Windsor Community Television, Inc (WIN-TV)
Minutes of the Board of Directors Meeting
June 28, 2016

The meeting was **called to order** at 7:03 by President Elliott. Present were:

Executive Committee:

Lorenzo Elliott, President
Lawrence Jaggon, Vice President
Bernard Caliendo, Treasurer

Board Members:

Dennis Bivens	Bill Stephenson
Patricia Bruhn	John Waiveris
David Raney	Ann Walsh

Absent: Mike Daly (excused), Theresa Harris, Lenford Lawes, Elliot Sirota (excused)

The agenda was approved by consensus, and President Elliott moved to:

2. **Public Communications:** none

3. Approval of Minutes:

Mr. Raney **moved, seconded** by Patty Bruhn. The motion **carried** unanimously.

4. Treasurer's Report:

Mr. Caliendo reported that the balance as of June 30th, 2016 was checking \$577.39, savings \$15,986.56 and CD \$32,680.98 Mr. Raney **moved** that the Treasurer's report be accepted, subject to audit; **seconded** by Ms. Bruhn. The motion **carried** unanimously.

5. President's Report:

President Elliott had only some brief remarks, and stated that he would like to see Board members more familiar with our equipment and capabilities. He suggested the possibility of using the evening of the September 2016 Board meeting to combine Board member training and a "light" Board meeting.

6. Staff Report (Mrs. Hawran):

- 1) Board Training – September meeting will be a light meeting. Board will learn studio equipment
- 2) Someone else should be added to Social media accounts as a backup. (Patty Bruhn and John volunteered)
- 3) HACTAC video contest. Windsor High School student Griffin Holtz was the winner of \$500. Competition was with all Hartford area high schools.
- 4) We are closed on Fridays in July and August except for KIDVID screening days
- 5) Closed August 8-12 for vacation
- 6) We received Frontier Grant for \$12,800 that Jenny applied for. It will be used for a Green screen set.
- 7) Constellation grant. Bernie Caliendo is a customer. He gave Jenny the information to apply for a \$500 grant. We were approved for the grant. It will be used for the Filming Chargers Club.
- 8) 35th Anniversary is in 2017. Everyone on Board needs to be involved in the yearlong celebration.

7. Standing Committee Reports (if any):

- Fundraising – the fundraising committee reported that they are hoping to have a small (but profitable) event in the fall, and place major emphasis on a year-long celebration of WIN-TV's 35th Anniversary with a mix of events, placing emphasis on the WIN-Public interaction and how we have served the community over the past three decades.

8. HACTAC/AT&T Report: Mr. Raney

- The PSA contest sponsored by HACTAC has ended with fewer entries than hoped. An awards dinner was held on June 15th, where the award for first place went to a Windsor H.S. Student.

9. Old Business:

None

10. New Business:

Only a reminder that there will be no Board meeting during July.

A motion to go into Executive Session for a Personnel matter was made and carried at 7:52.

The Board came out of Executive Session at 7:58 and announced that it had voted to offer the one open position on the Board to Ms. Theresa Tillett, whose application has been on file and reviewed prior to voting. Mr. Stephenson will contact her.

Mr. Jaggon **moved** to adjourn, **seconded** by Mr. Caliendo. The motion **carried** unanimously and the meeting was adjourned at 8:04.

Respectfully submitted,

William Stephenson,
Acting Secretary